

**NORTH MIAMI CRA ADVISORY COMMITTEE  
REGULAR MEETING  
THURSDAY, MARCH 9, 2006 - 6:00 P.M.  
CITY HALL  
CITY COUNCIL CHAMBERS – SECOND FLOOR  
776 NE 125th STREET,  
NORTH MIAMI, FLORIDA**

**AGENDA**

- I. Call to Order/Roll Call
- II. Approval of Minutes – February 9, 2006
- III. Annual Election of Officers
  - a. Chairperson
  - b. Vice Chairperson
- IV. Membership Status and Meeting Schedule – Update
- V. North Miami CRA Advisory Committee Handbook and CRA Webpage – Overview
- VI. Upcoming Advisory Committee Agenda Items - Overview
- VII. Old/New Business

*(Items Discussed Under Old/New Business Are For The Purpose Of Obtaining Or Providing Information Topics Or Requesting Information On Non-Agenda Topics, And No Official Action Or Vote Of The Committee Will Be Taken).*

- VIII. Adjournment

Informational Items: *Non-Agenda Written Reports Or Documents Provided To Committee Members For Informational And Educational Purposes And Not Intended Or Required For Discussion May Be Included In The Back Of This Agenda Package.*

**Note:** Two or more members of the City Councilman/CRA Board of Commissioners and/or other elected or appointed public officials may be present at this meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meetings, or reading meeting agendas and minutes, please contact the Office of the CRA at

## SUMMARY MINUTES

### REGULAR COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE MEETING

February 9, 2006

A regular meeting of the Chairman and Members of the Community Redevelopment Agency Advisory Committee was held in the North Miami Council Chambers of City Hall on Thursday, February 9, 2006, beginning at 7:44 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

#### ROLL CALL

	Absent/ Present	Cumulative From 2/9/2006	
		(P)	(A)
Blanco Cobo	P	1	0
Inez Couch	P	1	0
Judy Feldman	A	0	1
Dr. Smith Joseph	P	1	0
Michael McDearmaid	P	1	0
Andre Pierre	A	0	1
John Quirino	A	0	1
Clark Reynolds	P	1	0
Bill Valentine	P	1	0
Duke Sorey	P	1	0

#### INTRODUCTION OF STAFF, LAUNCH TEAM & COMMITTEE MEMBERS

Patrick Brett, Assistant Director, provided applications to committee members. Members were advised that resources are available on the CRA's web page: [www.NorthMiamiCRA.org](http://www.NorthMiamiCRA.org) Members were also advised to contact Mr. Brett for day-to-day operations and any questions they may have.

Chairman Burns and Board Member Galvin addressed committee members.

Frank Schnidman, Executive Director advised that the sunset process for the CRA would be June 21, 2034.

Mr. Schnidman advised members that this initial introductory meeting was a “meet & greet” and that agenda packets would be provided before the next Advisory Committee meeting, scheduled March 9, 2006, at 6:00 pm. Mr. Brett advised that in the event the March 9<sup>th</sup> meeting is cancelled, March 16, 2006, is the contingency meeting date.

Mr. Reynolds inquired as to if advisory committee members should attend CRA Board meetings? Mr. Schnidman advised that attendance to CRA Board meetings is not mandatory. CRA Board meetings are televised through Comcast, requests for a VHS tape or DVD could be made following the CRA Board meeting and updates are provided on the Web page by John O’Brien, Special Projects Manager, on a daily basis. Mr. Schnidman further advised that the next CRA Board meeting, scheduled on February 28, 2006, would be regarding affordable housing and housing affordability in North Miami.

## **ADJOURNMENT**

Meeting adjourned at 8:13 p.m.

**MEMORANDUM**

Date: March 1, 2006

To: North Miami CRA Advisory Committee

From: Frank Schnidman, Executive Director

Subject: March 9, 2006 Meeting - Annual Election of Officers

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The Uniform Advisory Committee Rules and Regulations (UACRR) adopted on October 25, 2005 by the CRA Board of Commissioners require the annual election of officers. The UACRR provides for the election of a Chair and a Vice-Chair. The duties of the Chairperson is to preside over and conduct the meeting in accordance with the UACRR and applicable law, and to provide reasonable accommodations to members of the public that wish to speak on matters pertaining to the agenda and the Advisory Committee. The duty of the Vice-Chair is to act in the temporary or scheduled absence of the Chairperson.

The complete copy of the UACRR is located in the Advisory Committee Handbook as part of **Item V, Exhibit 1, Tab 3**. The provision for annual elections, including the duties of the officers of the Advisory Committee, are provided in **Article 2, Page 3 and 4 of Tab 3**.

The members of the Advisory Committee can follow reasonable procedures that are the consensus of the group in nominating and electing its officers. Florida law does not permit secret ballot, and a voice vote of “ayes” or “nays” or a roll call vote are the recommended methods.

As a suggestion, since the Advisory Committee is new and not all members may know each other, the members may wish to ask for the hands of those members that wish to be considered, and call for the vote after each person has had a chance to speak on his or her candidacy. Alternatively, nominations from the members may simply be taken and after the close of nominations, the vote taken.

FS:caa

**MEMORANDUM**

**Date:** March 1, 2006

**To:** North Miami CRA Advisory Committee

**From:** Frank Schnidman, Executive Director

**Subject:** March 9, 2006 Meeting - Membership Status and Meeting Schedule

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Since your first meeting on February 9, 2006, we have been advised that Andre Pierre has resigned from the Advisory Committee. There are, at this time, two vacancies remaining to be filled. The next meeting of the CRA Board of Commissioners will be held on March 14, 2006 at 5:30 p.m. At this meeting additional appointments may be made.

As required by the Uniform Advisory Committee Rules and Regulations (UACRR), membership applications are being collected by CRA staff in order to complete background checks and confirm final membership appointments. The following table provides the current status.

**TABLE 1**

NAME	APPLICATION RECEIVED	BACKGROUND CHECK		
		SUBMITTED	RETURNED	PASS/FAILED
Cobo, Blanco	No			
Couch, Inez	No			
Feldman, Judy	No			
Gibson, Bruce	Yes			
Joseph, Smith Dr.	No			
McDearmaid, Michael	Yes			
Pierre, Andre	Resigned			
Quirino, John	No			
Reynolds, Clark	Yes			
Sorey, Duke	No			
Valetine, Bill	No			
Vacancy	N/A	N/A	N/A	N/A
Vacancy	N/A	N/A	N/A	N/A

We are requesting that those members that have not submitted a completed application to us either bring it to us or fill it out at the March 9, 2006 meeting of the Advisory Committee.

In addition, we are taking this opportunity to provide each of you the 2006 Annual Meeting Schedule of the North Miami CRA Advisory Committee (see **Exhibit 1**).

FS:caa  
Attachment: a/s/a



**NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY  
ADVISORY COMMITTEE  
2006  
CITY HALL - 6:00 P.M.  
CITY COUNCIL CHAMBERS - SECOND FLOOR  
776 NE 125 STREET  
NORTH MIAMI, FLORIDA**

**REGULAR MEETING SCHEDULE**

February 9, 2006	2nd Thursday
March 9, 2006	2nd Thursday
April 5, 2006	1st Wednesday
May 3, 2006	1st Wednesday
June 7, 2006	1st Wednesday
July 5, 2006	1st Wednesday
August 2, 2006	1st Wednesday
September 6, 2006	1st Wednesday
October 4, 2006	1st Wednesday
November 1, 2006	1st Wednesday
December 6, 2006	1st Wednesday

**MEMORANDUM**

**Date:** February 28, 2006

**To:** North Miami CRA Advisory Committee

**From:** Frank Schnidman, Executive Director

**Subject:** March 9, 2006 Meeting - North Miami CRA Advisory Committee Handbook and CRA Webpage

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Provided as **Exhibit 1** is the North Miami CRA Advisory Committee Handbook. It contains the pertinent organizational, regulatory and plan documents that we consider essential for all Advisory Committee members to become integrally familiar with. WE DO NOT EXPECT THAT YOU GET THOROUGHLY THROUGH ALL OF THE MATERIAL BY YOUR MEETING OF MARCH 9, 2006.

The Handbook is organized in three sections and contains ten (10) significant documents separated by **TABS**. The documents provided and their location are:

**SECTION 1  
ORGANIZATION**

North Miami CRA Advisory Committee (Resolution R-8-2005-4).....	<b>TAB 1</b>
Purpose and Duties of the North Miami CRA Advisory Committee.....	<b>TAB 2</b>
Uniform Advisory Committee Rules and Regulations (Resolution R-11-2005-9).....	<b>TAB 3</b>
North Miami Community Redevelopment Agency By-Laws (Resolution R-11-2005-8).....	<b>TAB 4</b>

**SECTION 2  
CODE OF ETHICS**

Conflict of Interest and Memorandum of Voting Conflict of Interest Form.....	<b>TAB 5</b>
Florida Commission on Ethics - 2006 Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees.....	<b>TAB 6</b>
Miami-Dade County Advisory Board Ethics Education Program.....	<b>TAB 7</b>

**SECTION 3  
CRA PLAN AND PROGRAMS**

CRA Legislative Authority – F.S., Chapter 163, Part III.....**TAB 8**

Interlocal Agreement Between Miami-Dade County and the  
City of North Miami (Resolution R-610-05) ..... **TAB 9**

City of North Miami Community Redevelopment Plan  
And CRA Boundary Map (Resolution R-3-2005-1).....**TAB 10**

At your meeting of March 9, 2006, we will go over the enclosed information in as much detail as time will permit. In addition, some of the information, particularly the documents included under Section 3, will be brought back at upcoming meetings for additional review and discussion.

In closing, please do not feel inundated by the volume of material provided. We will take as much time as you require to bring you up-to-date on the importance, purpose and general content of each document, and you will have the time between upcoming meetings to continue to familiarize yourself with their content.

Finally, I wish to draw your attention to the North Miami CRA Official Website where all pertinent information and documents of the North Miami CRA are found and maintained. You can access our home page at: <http://www.northmiamicra.org/>. In addition, we have created a separate page where all records of the proceeding of the Advisory Committee have been and will be maintained. View this site at: <http://www.northmiamicra.org/advisory/index.htm>.

FS:caa  
Attachment: a/s/a

ITEM V  
EXHIBIT 1

**NORTH MIAMI CRA  
ADVISORY COMMITTEE HANDBOOK**

(Enclosed)

**MEMORANDUM**

**Date:** March 2, 2006

**To:** North Miami CRA Advisory Committee

**From:** Frank Schnidman, Executive Director

**Subject:** March 9, 2006 Meeting - Upcoming Advisory Committee Agenda Items

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Over the next two to three months we will be able to share with you several initiatives, proposals and updates on on-going efforts. Foremost, we are committed as always and especially over the next two or three months, in providing background information or updates on those pertinent subjects driving our workload and that the CRA Board of Commissioners have already tasked us to implement.

At the February 14, 2006 meeting of the CRA Board of Commissioners, they decided that they wanted to continue for at least two more months in conducting two CRA Board meetings per month. Previously, it was our understanding that after February 2006, they would go to one CRA Board meeting to be held on the 4<sup>th</sup> Tuesday of the month allowing us to meet with the Advisory Committee on what has been established to be the 1<sup>st</sup> Wednesday of the month starting April 2006.

At the upcoming meeting of the CRA Board scheduled for 5:30 p.m. on March 14, 2006, further direction on on-going initiatives and perhaps direction on new initiatives may be given to CRA Staff. We will keep you informed as best we can, and review those items with you at your next available meeting.

In addition to the major subjects that will be discussed at upcoming meetings of the CRA Board, we plan to bring to you at one of these near term meetings an outline of our current fiscal year work plan and budget. We are sure that you will also be interested in our plans to have the Urban Land Institute perform a Technical Advisory Panel Study later this year on revitalization concepts for a portion of downtown North Miami. I will give you more information on that initiative in the near future and welcome your participation.

FS:caa