

## SUMMARY MINUTES

### REGULAR COMMUNITY REDEVELOPMENT AGENCY MEETING

December 12, 2006

A regular meeting of the Chairman and Members of the Community Redevelopment Agency (CRA) Board was held in the North Miami Council Chambers of City Hall on Tuesday, December 12, 2006, beginning at 5:39 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

Note: The actual agenda and all backup materials for each CRA Board meeting and CRA Advisory Committee meeting can be found at:

[www.NorthMiamiCRA.org](http://www.NorthMiamiCRA.org)

Flag salute led by Steven Zelkowitz

#### ROLL CALL

Marie Erlande Steril	Here
Scott Galvin	Here
Chairman Kevin A. Burns	Here
Jacques Despinosse	In at 5:41 pm
Michael R. Blynn	Here

**Approval of Minutes:** Regular Meeting – Tuesday, November 28, 2006, approved by Board

#### ITEMS FOR REVIEW AND/OR ACTION

- I. **TAB 1 – ACTION ITEM: RESOLUTION APPROVING THE CRA EXECUTIVE DIRECTOR'S RECOMMENDATION TO NEGOTIATE A CONTRACT WITH SANSON, KLINE JACOMINO & COMPANY, LLP AS THE FIRST RANKED FIRM PURSUANT TO AN EVALUATION OF THE RESPONSES TO CRA RFP #2006-02 TO CONDUCT THE INDEPENDENT AUDIT OF THE CRA FOR FY 2005-06 WITH AN OPTION ON THE PART OF THE CRA TO EXTEND THE CONTRACT ON A YEAR TO YEAR BASIS FOR UP TO TWO (2) ADDITIONAL YEARS; AND PROVIDING THAT IN THE EVENT A CONTRACT CANNOT BE NEGOTIATED WITH THE TOP RANKED FIRM NEGOTIATIONS CAN BE UNDERTAKEN**

**WITH THE SECOND (e.g. ALBERNI CABALLERO & CASTELLANOS, LLP) AND THIRD (e.g. RACHLIN COHEN & HOLTZ) RANKED FIRMS RESPECTIVELY**

The CRA Executive Director reviewed the top three (3) proposals from firms providing independent auditing services. Board discussion. The Board approved by a 5-0 vote, authorizing the CRA Executive Director to negotiate and bring back for consideration a contract with Sanson, Kline, Jacomino & Company, LLP.

**II. TAB 2 – ACTION ITEM: RESOLUTION APPROVING THE CRA EXECUTIVE DIRECTOR’S RECOMMENDATION TO NEGOTIATE A CONTRACT WITH THE HOUSING PARTNERSHIP OF NORTH MIAMI PURSUANT TO AN EVALUATION OF THE RESPONSES TO CRA RFP #2006-03 TO PROVIDE HOMEBUYER TRAINING, CREDIT PRE-QUALIFICATION AND PURCHASE ASSISTANCE SERVICES WITH AN OPTION ON THE PART OF THE CRA TO EXTEND THE CONTRACT ON A YEAR TO YEAR BASIS FOR UP TO TWO (2) ADDITIONAL YEARS**

The CRA Executive Director reviewed the recommendation to negotiate a contract with the Housing Partnership of North Miami. Board discussion. The Board approved the Resolution by a 5-0 vote.

**III. DISCUSSION ITEM: UPDATE REGARDING THE CRA ADVISORY COMMITTEE MEETING ON DECEMBER 7, 2006 REGARDING THE ACTION TAKEN BY THE CRA BOARD ON NOVEMBER 28, 2006 RELATIVE TO THE PIONEER GARDENS AFFORDABLE HOUSING DEVELOPMENT ON THE (a) PRE-DEVELOPMENT BUDGET AND PLAN INCLUDING THE ARCHITECT’S CONSTRUCTION COST ESTIMATE, AND (b) BUDGET REQUEST FOR THE ACQUISITION AND DEVELOPMENT (A&D) LOAN APPLICATION**

The CRA Executive Director reviewed the CRA Advisory Committee meeting on December 7, 2006, regarding action taken by the CRA Board regarding Pioneer Gardens Affordable Housing Development on the pre-development budget and plan including the architect’s construction cost estimate and budget request for the acquisition and development loan application. Board discussion.

**IV. REPORTS**

A. Board Members

(NONE)

B. CRA Attorney

Mr. Zelkowitz advised the CRA is an interested party in the Charter Amendment litigation. The Board approved by a 5-0 vote, to intervene in the litigation.

C. Executive Director

(NONE)

D. Next Board Meeting: January 23, 2006, at 5:30 PM  
Next Advisory Committee Meeting – January 4, 2007, at 6:00 PM

**ADJOURNMENT**

Meeting adjourned at 6:17 p.m.