

SUMMARY MINUTES

SPECIAL COMMUNITY REDEVELOPMENT AGENCY MEETING

September 11, 2007

A special meeting of the Chairman and Members of the Community Redevelopment Agency (CRA) Board was held in the North Miami Council Chambers of City Hall on Tuesday, September 11, 2007, beginning at 5:37 p.m.

(Phonetic spelling of each speaker's name may be used throughout the minutes unless correct spelling is known.)

Note: The actual agenda and all backup materials for each CRA Board meeting and CRA Advisory Committee meeting can be found at: www.NorthMiamiCRA.org

Flag salute

ROLL CALL

Marie Erlande Steril	Here
Scott Galvin	Here
Chairman Kevin A. Burns	Here
Jacques Despinosse	Arrived @ 5:55 pm
Michael R. Blynn	Here

Approval of Minutes: Regular Meeting – Tuesday, August 28, 2007, approved by Board

Additions, Deletions or Withdrawals

The CRA Executive Director provided an amended Agenda Item V. deferred to October 23, 2007

ITEMS FOR REVIEW AND/OR ACTION

I. TAB 1 – ACTION ITEM: STATUS UPDATE REGARDING THE CRA'S PROPOSED PRELIMINARY BUDGET FOR FY 2007-08

The CRA Executive Director provided a status update of CRA FY 2007-08 Proposed Preliminary Budget advising the proposed budget took into consideration, as amended, the CRA Advisory Committee's recommended funding the North Miami Stadium Re-

Sodding project for \$500,000, with reductions across the board to generate the funds. The CRA Executive Director reviewed requests for commercial corridor improvement project, the clean team program, repayment of CRA expenses to the City and Ruck's Park expenses, the Bel House Apartments, Miami Way Theater, community policing and City departmental supplemental budget requests for WiFi access points and stadium resodding. The CRA Executive Director sufficient background would be provided for supplement number 1 for Dynamic CDC, Academic Internship Program and Micro Business USA at the budget workshop scheduled for September 17, 2007, and to discuss the budget in further detail.

The CRA Director advised both the City and the County have held first budget hearings and there is no changes indicated for the millage rate.

The Mayor indicated North Miami stadium improvements are for turf resurfacing rather than stadium resodding. Board discussion.

II. STATUS REPORT: CRA FINANCIAL STATUS REPORT AS OF JULY 31, 2007

The CRA Executive Director presented the financial snapshot of the CRA as of July 31, 2007.

III. ACTION ITEM: PROPOSED CRA POLICIES AND PROCEDURES MANUAL

The CRA Executive Director presented an authoritative reference guide for policies and procedures of the CRA, consistent with City policies. The Board requested this item be brought back on September 25, 2007, for final approval of the manual. The Board conceptually approved the manual by a 4-0 vote. Councilman Despinosse absent.

IV. ACTION ITEM: PROPOSED CRA STRATEGIC ALLIANCE MEMORANDUM AMONG THE U.S. SMALL BUSINESS ADMINISTRATION, CITY OF NORTH MIAMI AND THE NORTH MIAMI CRA

The CRA Executive Director presented an agreement establishing a formal working relationship with the CRA. The Board approved the agreement by a 4-0 vote. Councilman Despinosse absent.

V. **ACTION ITEM: PROPOSED ENGAGEMENT LETTER WITH SANSON, KLINE, JACOMINO & COMPANY, LLP FOR THE CONDUCT OF THE CRA'S ANNUAL INDEPENDENT AUDIT FOR FY 2006-07**

This item deferred to October 23, 2007.

VI. **STATUS REPORT: STATUS UPDATE REGARDING THE IMPLEMENTATION OF CRA AFFORDABLE HOUSING PROGRAMS**

The CRA Executive Director provided a status update on the implementation of CRA affordable housing programs, reviewing a table provided in the Agenda packet, responses to the RFA for the allocation of First-Time Homebuyer Assistance Subsidies to the Developers/Owners of residential buildings. Chairman Burns recommended the CRA have an additional RFA that does not require the resident to move in immediately. Public discussion, Board discussion. The Board approved by a 5-0 vote.

VII. **STATUS REPORT: STATUS UPDATE REGARDING THE COMMERCIAL GRANTS PROGRAM**

The CRA Executive Director reviewed the status update provided in the Agenda packet regarding the commercial grants program.

VIII. **STATUS REPORT: STATUS UPDATE REGARDING A REVIEW OF THE ENVIRONMENTAL SITE ASSESSMENTS FOR PIONEER GARDENS AND ONGOING SITE DEMOLITION WORK**

Mr. Zelkowitz and the CRA Executive Director gave a brief status report and update to the Board. The CRA Executive Director advised of pipes found on the site that were contaminated with asbestos. The CRA Executive Director further advised they are working with DERM to environmentally clean up the unanticipated conditions. Board discussion.

IX. ACTION ITEM: RECOMMENDATION OF THE CRAAC REGARDING A PROPOSED CRA RETREAT

The CRA Executive Director advised of the CRAAC recommendation for a retreat. Scheduled dates recommended had various conflicts with Board members. The CRA Executive Director will canvass CRAAC Board members and advise CRA Board members of a new date at the next meeting.

X. STATUS UPDATE REGARDING THE UPCOMING FLORIDA REDEVELOPMENT ASSOCIATION ANNUAL CONFERENCE IN DAYTONA BEACH, FLORIDA – OCTOBER 24-26, 2007

The CRA Executive Director provided the program in the Agenda packet for the upcoming Florida Redevelopment Association Annual Conference and will canvass CRAAC and Board members to organize members attending.

REPORTS

A. Board Members

(NONE)

B. CRA Attorney

(NONE)

C. Executive Director

The CRA Executive Director reminded the CRA Board of several member's terms expiring on the CRAAC to be appointed/re-appointed at the next meeting.

D. Next Board Meeting: Tuesday, September 25, 2007 at 5:30 p.m.
Next Advisory Committee Meeting – Monday, October 1, 2007 at 6:00 p.m. at North Miami City Council Chambers

ADJOURNMENT

Meeting adjourned at 6:47 p.m.