



## NORTH MIAMI COMMUNITY REDEVELOPMENT AGENCY

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*CRA Attorney*  
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Date: December 7, 2006

To: Honorable Chairman and Members  
CRA Board of Commissioners

From: Tony E. Crapp, Sr.  
Executive Director

Subject: Contract Award Recommendation regarding responses to  
CRA RFP #2006-03 for Homebuyer Training, Credit Pre-  
Qualification and Purchase Assistance Services

It is recommended that the CRA Board adopt the attached resolution approving the CRA Executive Director's recommendation to negotiate a contract with The Housing Partnership of North Miami pursuant to an evaluation of the responses to CRA RFP #2006-03 with an option on the part of the CRA to extend the contract on a year to year basis for up to two (2) additional years.

### Background

Pursuant to CRA Board resolution R-10-2006-24 the subject Request for Proposals (RFP) was issued on October 27, 2006 (copy attached) with responses due on November 17, 2006. Three (3) proposals were submitted by the RFP deadline from the following respondents at the indicated proposed fees:

- Centurion Community Development Center - \$343,000
- Miami Beach Community Development Corporation in cooperation with the Opa-Locka Community Development Corporation - \$500,000
- The Housing Partnership of North Miami comprised of the Little Haiti Housing Association, NANAY Housing Resource Center, and Neighborhood Housing Services - \$498,387

An evaluation committee reviewed the RFP responses during meetings held on December 1, 2006 and December 4, 2006 with a final ranking and recommendation prepared for discussion with the CRA Advisory Committee on December 7, 2006 and presentation to the CRA Board on December 12, 2006. Please be advised that during the evaluation process the proposal submitted by the Centurion Community Development Center was determined to be Non-Responsive to the requirements of the RFP and was therefore not evaluated.

Attached please find a copy of the evaluation committee's ranking of the firms as well as a copy of the recommended proposal for your information.



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